

Checklist items	Overall Proposal	Objectives					
		1	2A	2B	3	4	5
Maps and Tables							
Includes a table of sites for which work is proposed							
Tables of sites include the NGWMN ID, the Principal Aquifer, and the well depth							
Includes a map of all sites for which work is proposed							
Maps have a scale bar, north arrow, and explanation							
Maps include the Principal Aquifer							
Zoomed in maps include an inset map							
Budgets							
Includes overall project budget							
Includes detailed budget for each objective							
Uses budget formats in the Program Announcement							
Detailed budgets include the Objective summary table							
Costs and hours for the work are reasonable							
Tasks in workplan are listed in detailed budget							
Budgets are separated out by individual task and by staff member (not lumped for each staff member)							
In-kind services work tasks are itemized							
Costs for tasks done by contractors are itemized							
New Data Provider Project Requirements							
Describes existing monitoring networks							
Describes data storage and IT infrastructure							
Describes approach for developing web services							
Discusses how new sites will help fill gaps in NGWMN (references well density guidelines)							
Includes map of potential sites that includes existing NGWMN sites							
References site selection and classification tip sheets							
No work is proposed under Objectives 4, 5, or 6							

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Objective requirements							
No Federal funds are requested for data collection, data entry, or data management for routine data collection							
The need for the work is justified							
All sites for which work is proposed are in NGWMN Registry							
Includes a table of sites for which work will be done under the objective							
Includes a map of sites for which work will be done under the objective							
States the benefits of the work to the NGWMN							
Workplan for objective includes detailed tasks							
Tasks in workplan are in detailed budgets							
Includes timeline for each objective.							
Timelines include annual progress report (for multi-year projects) and the final project report							
Equipment with a single item cost of more than \$10,000 has a quote included in the proposal							
Data collection methods are described in the Data Management Plan							
Data collection quality assurance is described in the Data Management Plan							
Workplan includes task for final report							

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Requirements for specific objectives							
No match is required for Objectives 1, 2A, 2B, or 3							
Provides at least 25% in-kind services match for Objectives 4, 5, or 6							
No funding for travel under Objectives 1, 2A, 2B, or 6							
2A: Includes task to verify that data is flowing to the NGWMN							
2A: Funding is less than \$20,000 per year for agencies serving less than 500 sites							
2A: Agencies with more than 500 sites that are requesting more than \$20,000 under Objective 2A must justify the additional costs							
3-6: Data from agency is flowing to the NGWMN.							
4: A paragraph is included for each well for which well rehabilitation, redevelopment, or repair is proposed							
4-5: Equipment rental fees are reasonable and justified							
5: Includes a table of proposed wells to be drilled with the cost per well shown							
5: Map shows proposed new sites and all existing NGWMN sites							
5: A paragraph is included for each well for for which drilling is proposed							
5: Drilling costs are split out in budget table (mobilization, per foot cost, travel, casing, grout, etc)							
5: Construction Assurances Form (SF-424D) is attached							
5: Newly drilled wells that will be added to the Water-level Network are to be equipped with water-level monitoring equipment							
6: Make, model, and cost of proposed equipment is provided							
6: Per well limits are not exceeded							

Name of Principal Investigator who completed checklist	
Name of individual who reviewed proposal and checklist	
Date Completed	